



**Nathan Ruybal**  
**CONEJOS COUNTY CLERK & RECORDER**  
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**Minutes of the Board of County Commissioners Regular Meeting held on January 17th, 2024, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129**

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**Comm. Jarvies called the meeting to order at 9:00 am**

**Mitchell Jarvies – Chairperson – Present**  
**Carlos Garcia - Vice Chair – Present**  
**Joseph Baroz – Vice Chair – Present**

**Present:** Tressesa Martinez-County Administrator --- Nathan Ruybal-Clerk and Recorder – Connie Ricci – HR Manager - Nick Sarmiento – County Attorney

**Pledge of Allegiance:** Comm. Jarvies led everyone on the Pledge of Allegiance.

**Opening Prayer:** Comm. Garcia gave the opening prayer.

**Approval of Agenda:**

- Remove special meeting minutes for Jan. 10<sup>th</sup>, 2024.
- Add letter of support for Central S. Conejos Fire District.
- Remove Donnie from Road and Bridge from agenda.
  - Comm. Baroz makes motion to approve agenda as amended.
  - Comm. Garcia seconded that motion.
  - Motion carried 3-0

**Approval of Minutes:**

- December 7<sup>th</sup> Regular Meeting
  - Comm. Baroz makes a motion to approve minutes as presented.
  - Comm. Garcia seconds that motion.
  - Motion Carries 3-0
- November 21<sup>st</sup> Special Meeting
  - Comm. Garcia makes a motion to approve minutes as presented.
  - Comm. Baroz seconds that motion.
  - Motion Carries 3-0
- December 21<sup>st</sup> Regular Meeting
  - Comm. Garcia makes a motion to approve minutes as presented.
  - Comm. Baroz seconds that motion.
  - Motion Carries 3-0

- January 4<sup>th</sup> Regular Meeting
  - Comm. Baroz makes a motion to approve minutes as presented.
  - Comm. Garcia seconds that motion.
  - Motion Carries 3-0
- January 4<sup>th</sup> Special Meeting
  - Comm. Garcia makes a motion to approve minutes as presented.
  - Comm. Baroz seconds that motion.
  - Motion Carries 3-0

**Public Comment:**

- No Public Comment

**Administrative Correspondence – Tressesa Martinez:**

- Certification of Mill Levy
  - Tress discusses that with all the delays due to legislative changes, Naomi our Assessor has verified that they are all correct as presented. Tress mentions that the certification needs to be presented to the State no later than the end of day on this day January 17, 2024.
  - Comm. Jarvies asks Naomi if the legislative changes affected Mill Levy much for our Special Districts?
  - Naomi mentions that there are some issues with full payments being made, however for the most part they resemble much of what they looked like a year prior, there are still some issues that will need to be worked out but is confident what is presented is accurate for 2024.
  - Comm. Garcia asks a question about when backfilling of the Mill Levy to the Special Districts will happen?
  - Naomi believes that sometime in April.
    - Comm. Baroz makes a motion to approve Mill Levy as presented.
    - Comm. Garcia seconds that motion.
    - Motion Carries 3-0
- Board Reviews for 2024
  - BOCC reviews list of boards and commissioners assigned to those boards and commissioners agree to keep everything as it was for 2023.
- Designation of bank, county attorney, financial officer, newspaper all remains the same as 2023.
  - Comm. Garcia makes a motion to approve as presented.
  - Comm. Baroz seconds that motion.
  - Motion Carries 3-0
- Chairman of Board
  - Motion to keep chairperson of the board with Comm. Jarvies and Comm. Garcia and Baroz as Vice Chairperson.
    - Comm. Baroz makes a motion to approve as presented.
    - Comm. Garcia seconds that motion.
    - Motion Carries 3-0
- Letter of Support for Central Conejos Fire Protection District for grant funding.
  - Comm. Garcia makes a motion to approve as presented.
  - Comm. Baroz seconds that motion.
  - Motion Carries 3-0

**Liquor License Renewal – Nathan Ruybal: Red Bear Haus LLC.**

- Clerk Ruybal presents the renewal application for Red Bear Haus to the BOCC and asks for an approval for the 2024 Liquor License for Red Bear Haus.
  - Comm. Baroz makes a motion to approve as presented.
  - Comm. Garcia seconds that motion.
  - Motion Carries 3-0

**DSS Report – Nick Barela:**

- Request for Approval Program and Admin Expenditures of \$379,774.93
  - Comm. Garcia makes a motion to approve as presented.
  - Comm. Baroz seconds that motion.
  - Motion Carries 3-0
- Request for Approval A/P of \$37,584.49.
  - Comm. Baroz makes a motion to approve as presented.
  - Comm. Garcia seconds that motion.
  - Motion Carries 3-0
- Caseload Report

**CONEJOS COUNTY DEPARTMENT OF SOCIAL SERVICES  
ONGOING WORKLOAD SUMMARY REPORT**

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
<b>APS</b>		9		9			9	10	5		4	
<b>Child Care</b>	40	40	40	41	41	44	42	42	42	41	41	40
<b>Child Support</b>	412	413	414	408	402	393	389	387	388	386	382	380
<b>Child Welfare</b>		7		6			6	7	8		8	
<b>Adult Financial</b>	103	106	108	110	104	104	101	100	100	101	94	88
<b>Colorado Works</b>	34	37	39	39	36	37	39	39	37	34	36	38
<b>Food Stamps/Food Assistance</b>	847	863	873	878	873	854	881	850	849	873	863	874
<b>Medical Assistance</b>	1983	1986	1991	2004	1990	1949	1901	1833	1776	1764	1684	1635

- TANF MOE Relief
  - CCDSS accepted MOE Relief for FY 23/24. This reduced allocation to \$374,422 and the county MOE share down to \$43,110. CCDSS FY 24 Budget has been updated accordingly.
    - Comm. Garcia makes a motion to approve as presented.
    - Comm. Baroz seconds that motion.
    - Motion Carries 3-0

**Public Health Report – Denise Jiron:**

- Denise is looking for a Part Time commodity person to help while Full Time person is out of office.
- Denise is still looking for a PCP supervisor.
- PH is planning in participation in a SNS tabletop activity.
- Vaccines are available at PH by appoint every Thursday.
- Environmental Health – planned prescribed burn in Capulin.
- December 2023 PCP Program
  - Clients: 54
  - Hours Worked: 1433.25
  - 28 Providers

- New Grant Application

PH is currently submitting an application and budget for a new short term funding opportunity. The ELC COVID-19 Detection and Mitigation in Confinement Facilities is a four-month grant that allows PH to purchase items to be used in correction facilities and confined areas to prevent, assess and mitigate the spread of COVID 19. We are applying for \$50,000.00 to be used between March and June of 2024 in the local jail setting. This amount will also cover some salary for the PT Nurse and Community Health Navigator as well as equipment.

Board of Health – Denise Jiron:

**CONEJOS COUNTY  
BOARD OF HEALTH REPORT  
1/17/2024**

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**Narcan Distribution: Update on liability**



911 Good Samaritan Law, C.R.S. 518-1-711

The 911 Good Samaritan Law states that a person is immune from criminal prosecution for an offense when the person reports, in good faith, an emergency drug or alcohol overdose even to a law enforcement officer, to the 911 system, or to a medical provider. This same immunity applies to persons who remain at the scene of the event until a law enforcement officer or an emergency medical responder arrives, or if the person remains at the facilities of the medical provider until a law enforcement officer, emergency medical responder, or medical provider arrives. The immunity described above also extends to the person who suffered the emergency drug or alcohol overdose event. There are limitations to immunity based upon possession and/or distribution of certain amounts of substances.

Third Party Naloxone, C.R.S. 518-1-712

This law allows for a person other than a health care provider or health care facility who acts in good faith to administer naloxone to another person whom the person believes to be suffering an opiate-related drug overdose. The individual who administers naloxone shall be immune from criminal prosecution for such an act. Amended July 13, 2020, to extend immunity to individuals administering expired naloxone.

Naloxone Standing Orders, C.R.S. 312-36-117.7

Signed into law on April 3, 2015, this law concerns the ability to furnish a supply of emergency drugs for the purposes of treating individuals who may experience an opiate-related overdose event. This bill allows licensed prescribers to prescribe, and licensed dispensers to dispense, an opiate antagonist, either pursuant to a direct prescriber order or in accordance with standing orders and protocols.

Public Health Coordination with CCSO and CC Ambulance – possible exposure to meningococcal meningitis to CCSO and Ambulance staff

- notified informally on 12/27/23; coordinated with CCSOLE, Ambulance partners and Regional EPI to mitigate situation and seek answers on 12/27/23; Initial contact with index case occurred on 12/19/23 on potential contagion exposure on 12/19/23; Successfully completed CI/CT and final staffing on 12/28/23.
- Meningitis is an infection/inflammation of the brain and spinal cord surrounding membranes known as the meninges. Meningococcal meningitis is the term used to describe a bacterial form of meningitis caused by *Neisseria meningitidis*. This form of meningitis is associated with high morbidity and mortality.
- It spreads from person-to-person by coughing or coming into close or lengthy contact with someone who is sick or who carries the bacteria.

Seeking New Public Health Medical Officer

- Update on action taken so far
- Coordinate with County Attorney to formulate notification letter.
- Denise will introduce Dr. Clint Sowards as our new Board of Health doctor.

**OEM Report – Rodney King:**

**Conejos County Office of Emergency Management**

**CC BOCC Report for January 17, 2024**

1. San Luis Valley Local Emergency Planning Committee (LEPC)

**SLV LEPC meeting December 13 was held and 2024 schedule was discussed.**

**2024 - LEPC Schedule**

	<b>Regular meeting</b>	<b>On Site Visit</b>
<b>1<sup>st</sup> Quarter</b>	January 22, 2024 - 15:00 ZOOM meeting	March - None scheduled?
<b>2<sup>nd</sup> Quarter</b>	May 20 <sup>th</sup> , 2024, - 1500 – ZOOM meeting	June – None Scheduled?
<b>3<sup>rd</sup> Quarter</b>	July 22 <sup>nd</sup> , 2024, at 15:00 – ZOOM mtg.	August - TBA
<b>4<sup>th</sup> Quarter</b>	November 25 <sup>th</sup> , 2024, at 15:00 – TBA	October - TBA

2. Crisis Track account is Operational for Conejos County

Crisis Track is Disaster Management Software that The State of Colorado has adopted for all the Counties and Tribes in Colorado.

2a. Conejos County - CRISIS TRACK Training was held on November 8<sup>th</sup>.

#### Assessment Types

- Survey – Broad Information Requirements, Subjective Measures of Damage and Impact, Rapid Collection Across Broad Geographic Areas
- Assessment – Defined Information Requirements, Objective Measures of Damage and Impact, Time Sensitive Collection in Areas of Impact
- FEMA'S PDA Pocket Guide:  
[https://www.fema.gov/sites/default/files/documents/fema\\_2021-pda-pocket-guide.pdf](https://www.fema.gov/sites/default/files/documents/fema_2021-pda-pocket-guide.pdf)
- Estimation – Detailed Information Requirements, Objective Measurements of Damage, Impact, and Cost to Repair, Time Sensitive Collection at Damage Locations

3. Special Project Grant from the Division of Homeland Security and Emergency Management

Regional Grant from funds at the DHSEM – Emergency Management Planning Grant. We were awarded a little over \$10,000. We will provide a 50% match from our SLV R EOC funds. \$10,255.83 (reimbursement - \$5,127.93). Everything was submitted and reimbursement has been made.

4. The EMPG (Emergency Management Performance Grant) that funds 50% of our Office of Emergency Management is now open to start filling out the required forms that will be due on January 12, 2024. I am anticipating receiving reimbursement funds for 2024 of \$41,280. (1/2 of my proposed budget of \$82,560).

5. SLV Broadband-- Dre Oaks-Jaramillo SLV BCO

San Luis Valley Broadband Roundtable Symposium Wednesday, January 10, 2024, from 9:00 AM to 12:00 PM (MST) Ski Hi Complex, 2389-2499 Sherman Avenue, Monte Vista, CO 81144

Experiences & Perceptions of Internet Access in San Luis Valley A Qualitative Research Report

Authored by Elizabeth Drogin, PhD December 2023 (Report Available -75 pages)

6. State Migrant Support Update

Wednesday, January 17·4:00 – 4:30pm

Meeting will be held via Zoom. Please use the following link:

7. Virtual Elected Officials & Department Heads Disaster Training 01/18/2024 @ 1300

- Thursday, January 18·1:00 – 4:00pm

8. SLV EOC Class – Finances @ DHSEM (Alamosa)

- Monday, January 29·10:00am – 2:00pm

9. Kelsy Been Public Information Officer Colorado Avalanche Information Center

To see the avalanche forecast for your area or to learn more about avalanche safety, go to [www.colorado.gov/avalanche](http://www.colorado.gov/avalanche). CAIC always urges backcountry travelers to educate themselves, travel with safety gear, and know the forecast.

**Semi Annual Report – Mack Crowther:**

Cash on hand	400.00
Community Banks of Colorado	729,216.43
Investments	11,870,846.98
<b>Balance as of Dec 31, 2023</b>	<b>\$ 12,600,463.41</b>

State of Colorado)  
  )ss  
County of Conejos)

I, Mack M. Crowther, Conejos County Treasurer, do hereby certify that the following Fund Balances & Investment Balances to the best of my knowledge and ability are true and correct as they appear from the records in my office Dec 31, 2023. In witness, I hereby place my hand & official seal this 17<sup>th</sup> day of January 2024.

Received and examined by the Board of Conejos County Commissioners this 17<sup>th</sup> day of January 2024.

Mitchell Jarvies  
Chairperson

Filed in my office this 17<sup>th</sup> day of January, 2024

Nathan Ruybal  
Conejos County Clerk & Recorder



Mack M. Crowther  
Conejos County Treasurer

Published in the Valley Courier Jan 24, 2024

**Tyler update progress discussion:**

- BOCC and Admin discuss current progress and issues that have occurred during this conversion.

Meeting Adjourned at 10:38 am

ATTEST: Nathan Ruybal  
Nathan Ruybal  
Clerk of the Board

Mitchell Jarvies  
Mitchell Jarvies  
Chair of BOCC