



**Nathan Ruybal**  
**CONEJOS COUNTY CLERK & RECORDER**  
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**Minutes of the Board of County Commissioners Regular Meeting held on May 16th, 2024, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129**

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**Comm. Jarvies called the meeting to order at 9:00 am**

**Mitchell Jarvies – Chairperson – Present**  
**Carlos Garcia - Vice Chair – Present**  
**Joseph Baroz – Vice Chair – Present .**

**Present:** Tressesa Martinez-County Administrator --- Nathan Ruybal-Clerk and Recorder – Connie Ricci – HR Manager – Nick Sarmiento – County Attorney

**Pledge of Allegiance:** Comm. Jarvies led everyone on the Pledge of Allegiance.

**Opening Prayer:** Comm. Baroz gave the opening prayer.

**Approval of Agenda:**

- Add letter of support for Larry Brown CSU Extension Office
  - Comm. Garcia makes a motion to approve as amended.
  - Comm. Baroz seconds that motion.
  - Motion Carries 3-0

**Approval of Minutes:**

- April 18<sup>th</sup>, 2024, Regular Meeting Minutes
  - Comm. Baroz makes a motion to approve as presented.
  - Comm. Garcia seconded that motion.
  - Motion Carries 3-0
- May 2<sup>nd</sup>, 2024, Regular Meeting Minutes.
  - Comm. Baroz makes a motion to approve as presented.
  - Comm. Garcia seconded that motion.
  - Motion Carries 3-0

**Public Comment:**

- No Public Comment.

### **Administrators Correspondence – Tressesa Martinez:**

- Interagency Agreement pertaining to dispatch for Conejos Sheriff and Ambulance with the Colorado State Police Dispatch HQ.
  - Comm. Baroz makes a motion to approve the agreement with CSP for dispatch services as presented.
  - Comm. Garcia seconded the motion.
  - Motion Carries 3-0
- Appointment of Nick Barela to the SLV Community Solution Board.
  - Comm. Garcia makes a motion to appoint Nick Barela to the SLV Community Solution Board as presented.
  - Comm. Baroz seconded that motion.
  - Motion Carries 3-0.
- Road and Bridge discussion.
  - Road Grader purchase will either be a John Deere or CAT, Donnie would prefer the CAT since it has the features that will benefit the Road and Bridge crews.
  - BOCC would like to move forward with purchasing three CAT road graders.
    - Comm. Baroz makes a motion to approve purchase of the three CAT of an approximate price of \$900,000 road graders as discussed.
    - Comm. Garcia seconded the motion.
    - Motion Carries 3-0
- Grant Specialists Stacy Turner will start June 3<sup>rd</sup>.
- Letter of support for CSU Extension Office and Larry Brown regarding grant funding to help with properties that were bought, and water rights sold and subsequently dried out.
  - Comm. Garcia makes a motion to approve the letter of support as presented.
  - Comm. Baroz seconded that motion.
  - Motion Carried 3-0
- Comm. Jarvies announces that he would like the BOCC to decide to open the Willow Pit of Saturday, May 18<sup>th</sup> after the heavy snow spring storm that knocked down numerous trees and limbs throughout the county. BOCC agree to open Willow as discussed, Jarrett Garcia has been notified and will open the Willow Pit.
- Comm. Garcia would like to announce that the Work Session on May 21<sup>st</sup>, 2024, at 5:00pm will be broadcast on KRZA leading up to the meeting.

### **Public Health Report – Denise Jiron:**

- Austin Chavez to leave Public Health in June.
- Currently completing new SNS Distribution/ POD Plan and Resiliency Plan
- Working on after action report post power outage on 5/10/24
- New Regional EPR Stephen Cline.
- Personal Care Provider (PCP) Program for April 2024
  - Clients: 54
  - Hour worked: 1707.75.
  - Employing 28 Providers
  - We had zero client incidents during the month of April 2024

- Fiscal Updates
  - ARPA Monies- received approval from the State to use ARPA funds to purchase a new vehicle.
  - Allocated \$48,000.00 for new vehicle purchase.
  - Intent is to complete this Action by June 20, 2024
  - Must make purchase by June 30, 2024
- New FY Grants/Renewals.
  - Received FY24/25 Core Immunization funds \$21,300.00, effective 7/1/24-6/30/2025.
  - OPHP Local Planning and Support funds for FY 24/25 is estimated at \$151,574.00 (per OPHP)
- The following Immunization funds were extended to June 30, 2025
  - IZC 119- \$50,000.00
  - IZC 62- \$36,500.0
- Denise is still waiting for annual contracts to come in for review and signature including EPR, Tobacco/STEPP and Maternal Child Health. These award amounts have not been determined yet.
- Preparing to complete end of FY 23/24 invoicing and spending down of all other Grant monies/ remaining funds
- Denise will update the BOCC in July with a full list of grants for Public Health.

**Board of Health Report – Denise Jiron:**

**Community Health Assessment**

A Community Health Assessment, or CHA, is a series of assessments conducted to help describe the needs, issues, and health status of a community. In the Fall of 2023 San Luis Valley Public Health Partnership worked collaboratively to completed CHA and meet State requirements.

In Colorado, this process is required every five years by all governmental public health agencies, per the Public Health Act of 2008. One of the main requirements of this act is to utilize health assessments to develop a Public Health Improvement Plan (PHIP), which will be created and implemented after each CHA. The overarching goal of these efforts is to increase the availability and quality of public health services and ultimately to improve health outcomes. The San Luis Valley Public Health Partnership pools resources and works together on a regional level to complete these assessments.

Topics assessed include:

- Substance Use/Misuse including youth substance Use
- Youth Substance
- Harm Reduction Stigma
- Mental health
- Poverty
- Transportation
- Housing
- Community Health, Access and trust

**San Luis Valley REC Discussion – CEO Eric Erikson:**

- Mr. Erikson presented the 2022 to 2027 strategic plan for REC to the BOCC, where is outlines their Mission and Values.
- Workforce, Financial, Reliability and Communications are their key focus points.

**DSS Report – Nick Barela:**

- Nick requests approval of Program and Administrative Expenditures of \$384,713.26.
  - Comm. Baroz makes a motion to approve expenditures as presented.
  - Comm. Garcia seconded the motion.
  - Motion Carries 3-0
- Nick requests approval of Accounts Payable of \$23,884.08.
  - Comm. Garcia makes a motion to approve A/P as presented.
  - Comm. Baroz seconded the motion.
  - Motion Carries 3-0
- Case Load Report

**CONEJOS COUNTY DEPARTMENT OF SOCIAL SERVICES  
ONGOING WORKLOAD SUMMARY REPORT**

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
APS			4									
Child Care	39	39	38	30	30							
Child Support	378	376	375	366	362							
Child Welfare			8									
Adult Financial	89	84	91	96	96							
Colorado Works	38	38	35	38	35							
SNAP	883	896	895	909	905							
Medical Assistance	1643	1602	1583	1573	1576							

- Contract Renewal w/ Rocky Mountain Counseling Group. Total amount \$80,000. Paid w/ CORE (\$75,000) and TANF (\$5,000) for Nurturing Parenting and Case Management Services.
- E-EBT was voted/approved in Sub-Pac. Projected impact to CCDSS 712 cases. \$956,928 annual increase (Max).
- Letter of Support to ASU provided by CCDSS to promote Postbaccalaureate Opportunities.
- 5-year lease for Copier for CCDSS.
- PHE Retention Grant was applied for and awarded to CCDSS allowing us to provide PHE stipend to staff. A stipend will be paid on 5/15/24 of \$450.00 per each CCDSS employee. Grant pays for 40% of total amount of eligibility staff and remaining staff and stipend is paid via Medicaid Incentives.
- Statewide Issues continue to occur pertaining to our CBMS issue thus impacting both employees and clients alike. Letter provides statistical information pertaining to the number of system issues in 2023.

**Mobile Home Write Off – Mack Crowther:**

- Resolution Number C-08-24

**UNCOLLECTIBLE**  
**MOBILE HOME TAXES**

<b>51153</b>	<b>2016</b>	<b>\$7.64</b>	<b>Mary Pacetti</b>
<b>51153</b>	<b>2017</b>	<b>\$6.86</b>	<b>Mary Pacetti</b>
<b>51153</b>	<b>2018</b>	<b>\$6.81</b>	<b>Mary Pacetti</b>
<b>51153</b>	<b>2020</b>	<b>\$8.50</b>	<b>Mary Pacetti</b>
<b>51153</b>	<b>2021</b>	<b>\$8.27</b>	<b>Mary Pacetti</b>
	<b>TOTAL</b>	<b>\$38.08</b>	

- Comm. Garcia makes a motion to approve the Mobile Home Write Off report as presented.
- Comm. Baroz seconded the motion.
- Motion Carries 3-0.


**OEM Report – Rodney King:**

- SLV EOC Class – Friday May 17th – IPPW (Integrated Preparedness Plan Workshop) from 09:00 – 12:00 then the last in the series of 4 Pilot Courses requested by the SLV R ECC, 4th SLV Micro EOC Manager Pilot Course from 13:00 – 15:30. Held at the DHSEM Offices in Alamosa.
- Fox Creek Community Meeting – May 23, 2024, at the Fox Creek Fire Dept. in Fox Creek from 17:00 – 18:30. This meeting was requested by Kent Smith, Fuels Planner Forest Service, Rio Grande National Forest. This meeting will educate the area residents about the planned fuels reduction burns planned for the area southeast of Rio Hondo Development on the State Line. There will also be mitigation around the Rio Honda Property and north of Fox Creek. This activity is planned for early June if the weather permits!
- Grant Request – The San Luis Valley Wildfire Council is planning on applying for funds provided by the Bipartisan Infrastructure Law and Inflation Reduction Act provisions through the Coalitions and Collaboratives (COCO) Community Catalyst Fund as part of the Community Navigator Program. The San Luis Valley Wildfire Council is asking Conejos County to be the fiscal agent for this One Year Grant. Please see attached Information.
- Everbridge Emergency Notification System for Conejos County is experiencing problems notifying People (new employees) being signed up. I have talked to Ashley Frost and Connie indicated Linda and her would like to meet with her to find a solution. I will test this system later today myself using our usual method of signing up and then the link Ashley gave me.
- EmGoKits.com– I have personally ordered a kit through the CEMA Member Special Offer. It is scheduled to arrive today. As of February 1, 2024, there have been 574 kits sold in the State. I quote from the brochure “This simple tool is surprisingly effective at helping people prepare and achieve peace of mind!”

- Bear Creek Emergency Pre-Evacuation Exercise After Action Report is finally completed and has been delivered to them. This is a report following HESEP guidelines. This report is 20 pages long plus attachments. – See Attachment C
- Midwest Card and ID Solutions – I have printed new Salamander ID cards for the Central Conejos Fire Protection District Firemen, the Northwest Conejos Fire Protection District – Romeo Department, and renewed the Conejos County EMS Employees who had expired cards. I am in the process of printing ID Cards for the new EMS Employees.
- Salamander Events Pro and Asset Management training will be June 3, 2024. Those EMs who qualified will be trained in the use of this new software at this time.

Meeting Adjourned 11:32 am

ATTEST:

  
Nathan Ruybal  
Clerk of the Board

  
Mitchell Jarvies  
Chair of BOCC