



**Nathan Ruybal**  
**CONEJOS COUNTY CLERK & RECORDER**  
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**Minutes of the Board of County Commissioners Regular Meeting held on July 18th, 2024, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129**

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**Comm. Jarvies called the meeting to order at 9:00 am**

**Mitchell Jarvies – Chairperson – Present**  
**Carlos Garcia - Vice Chair – Present**  
**Joseph Baroz – Vice Chair – Absent**

**Present:** Nathan Ruybal-Clerk and Recorder – Connie Ricci – HR Manager – Tressesa Martinez-County Administrator - Nick Sarmiento – County Attorney

**Pledge of Allegiance:** Comm. Jarvies led everyone on the Pledge of Allegiance.

**Opening Prayer:** Comm. Jarvies gave the opening prayer.

**Approval of Agenda:**

- Remove Rodney King from the agenda.
  - Comm. Garcia made a motion to approve the agenda as amended.
  - Comm. Jarvies seconded that motion.
  - Motion Carried 2-0

**Approval of Minutes:**

- June 13<sup>th</sup> special meeting minutes needing approval.
  - Comm. Garcia made a motion to approve as presented.
  - Comm. Jarvies seconded that motion.
  - Motion carried 2-0

**Public Comment:**

- CSU extension office Cody Graff and Kelly Shawcroft invite the BOCC to the annual SLV Fair on August 6<sup>th</sup> to be a judge for the BOCC Choice Awards.



**Administrators Correspondence – Tressesa Martinez:**

- Tressesa presents the Treasurers Semi-Annual Report for Mack Crowther.
  - Comm. Garcia makes motion to approve report as presented.
  - Comm. Jarvies seconded that motion.
  - Motion carried 2-0
    - Report will be Appendix A to this set of minutes for review.

**DSS Report – Nick Barela:**

- Request for Approval Program and Admin Expenditures Costs \$384,957.94
  - Comm. Garcia made a motion to approve as presented.
  - Comm. Jarvies seconded that motion.
  - Motion carried 2-0
- Request for Approval A/P \$71609.63
  - Comm. Garcia made a motion to approve as presented.
  - Comm. Jarvies seconded that motion.
  - Motion carried 2-0
- Case Load Report

**CONEJOS COUNTY DEPARTMENT OF SOCIAL SERVICES**

**ONGOING WORKLOAD SUMMARY REPORT**

	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
APS			4									
Child Care	39	39	38	30	30	29	28					
Child Support	378	376	375	366	362	357	355					
Child Welfare			8									
Adult Financial	89	84	91	96	96	90	90					
Colorado Works	38	38	35	38	35	37	35					
SNAP	883	896	895	909	905	917	875					
Medical Assistance	1643	1602	1583	1573	1576	1576	1593					

- HCPF customer service plan template HCPF customer service plan approval - FY 23/24 CCDSS reporting for customer service incentive agreement.
- FY 23/24 customer grievance annual report - Conejos County grievance policy
  - requesting approval FY 23/24 report for Child Welfare and updated policy (removed language re: citizens review panel per IM-OCYF-2023-003)
  - Comm. Garcia made a motion to approve the customer grievance report as presented.
  - Comm. Jarvies seconded that motion.
  - Motion carried 2-0
- Attestation Letter
  - CDHS attestation letter assuring adequate funding for County MOE on Colorado Works program submitted to CDHS audits.
- San Luis Valley Behavioral Health Group contract renewal.
  - Multi-Agency contract w/ SLV counties and SLVBHG for substance abuse, mental health core services and sex offender treatment services paid via CORE funds \$220,000. Alamosa County is fiscal agent
- Required HCPF policies, requesting approval, applicable to CCDSS employees only
  - Comm. Garcia made a motion to approve all three policies for personal as presented.
  - Comm. Jarvies seconded that motion.
  - Motion carried 2-0



- Requesting approval for CORE Plan.
  - FY 24/25 CORE Services Plan total budgeted amount \$217,752.
  - Budgeted for County designed services-mentoring, nurturing parenting, mental health, and intensive in-home therapy.
    - Comm. Garcia made a motion to approve the CORE plan as presented.
    - Comm. Jarvies seconded that motion.
    - Motion carried 2-0.

**Land Use Report – Linda DeHerrera:**

- Costilla County inspector discussion, Costilla is asking for help from Conejos County Land Use with building inspections. Contract with Costilla County would be from now until December 2024 and counties will be reviewing contract renewal after contract expires.
- GIS-GPS Board discussion with Sara Stoeber, Land Use and BOCC regarding the GIS-GPS board and Conejos County.

**Public Hearing - 1041 Regulations – Water Projects:**

- Resolution C-13-24 is read with no objections.
- Comm. Jarvies opens the floor for public comment, asks for comment three times with No Public Comment presented.
  - Comm. Garcia makes a motion to adopt 1041 Regulations for Water Projects presented as Resolution C-13-24 as presented.
  - Comm. Jarvies seconded that motion.
  - Motion carried 2-0

Meeting Adjourned 10:50 am

ATTEST:

  
 Nathan Ruybal  
 Clerk of the Board

  
 Mitchell Jarvies  
 Chair of BOCC





# Schedule of Receipts and Disbursements PDF

Conejos County Treasurer

Start Date	01/01/24	End Date	06/30/24
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Account Name	Beginning Balance	Current year tax collections	Prior year tax collections	Transfers In	SOT collections	Other Disbursements	Treasurer's Fees	Transfers Out	Ending Balance
0000 WORKING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0100 PETTY CASH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0110 CLERKS OFFICE OPERATION	\$216,112.72	\$0.00	\$0.00	\$0.00	\$0.00	\$119,149.63	(\$1,327.09)	\$0.00	\$333,735.26
0120 COUNTY SPECIAL CONTINGEN	\$2,491,226.96	\$0.00	\$0.00	\$0.00	\$0.00	\$11,359.18	\$0.00	(\$704,554.44)	\$1,798,031.64
0130 H.B. 1084 (CONSERV. TRUS	\$165,026.77	\$0.00	\$0.00	\$0.00	\$0.00	\$27,258.30	\$0.00	\$0.00	\$174,803.68
0140 PAYMENT IN LIEU OF TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0150 COUNTY GENERAL	\$4,364,614.57	\$1,413,887.29	\$133.70	\$0.00	\$137,896.27	\$3,947,299.53	\$0.00	\$0.00	\$6,284,572.35
0160 ROAD & BRIDGE	\$1,217,868.27	\$90,177.66	(\$8.59)	\$666,069.45	\$9,257.76	\$1,149,563.76	(\$2,241,553.45)	(\$12,765.57)	\$878,609.29
0170 CONTINGENT	\$536,511.65	\$18,984.38	\$1.08	\$0.00	\$1,851.57	\$5,194.92	\$0.00	\$0.00	\$362,543.60
0180 PUBLIC WORKS	\$1,022,358.85	\$18,984.38	\$1.08	\$0.00	\$1,851.57	\$9,529.59	(\$41,954.26)	\$0.00	\$1,010,722.84
0200 PUBLIC WELFARE TRUST & A	\$1,973,439.69	\$341,720.44	\$19.69	\$0.00	\$33,327.98	\$725,177.20	\$0.00	\$0.00	\$2,191,119.49
0360 PUBLIC TRUSTEE	\$9,615.89	\$0.00	\$0.00	\$0.00	\$0.00	\$4,570.40	(\$3,805.26)	\$0.00	\$10,381.03
0700 TREASURER'S ESCROW FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0800 SPECIFIC OWNERSHIP TAX D	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
0310 CAPULIN CEMETERY DISTRICT	(\$2.54)	\$5,846.21	\$0.07	\$0.00	\$571.09	\$1,318.45	(\$6,762.05)	\$0.00	\$758.08
0320 LA JARA CEMETERY DISTRICT	\$25.05	\$15,003.08	\$0.00	\$0.00	\$1,528.33	\$3,288.00	(\$17,008.74)	\$0.00	\$2,297.03
0330 NEW CONEJOS-LOS CERRITOS	\$21.29	\$19,029.66	\$11.79	\$0.00	\$1,793.77	\$4,836.00	(\$23,525.46)	\$0.00	\$1,450.75
0340 MANASSA/ROME CEMETERY D	(\$22.49)	\$19,291.76	\$32.98	\$0.00	\$1,831.12	\$4,596.11	(\$22,629.16)	\$0.00	\$2,383.36
0350 SANFORD CEMETERY DISTRICT	(\$32.42)	\$19,121.35	(\$1.79)	\$0.00	\$1,787.77	\$4,269.00	(\$6,690.56)	\$0.00	\$17,781.75
0280 MORGAN DRAINAGE DISTRICT	(\$50.09)	\$1,033.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$983.79
0290 CARMEL DRAINAGE DISTRICT	\$0.00	\$805.91	\$0.00	\$0.00	\$0.00	\$282.81	(\$958.36)	\$0.00	\$80.36
0300 S.L.V. DRAINAGE DISTRICT	\$4,710.98	\$1,510.12	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,709.75)	\$0.00	\$1,461.35
0470 GUADALUPE WATER ASSOCIAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00











