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**Minutes of the Board of County Commissioners Regular Meeting held on October 3rd, 2024, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129**

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**1) ROLL CALL**

Roll call reflected the attendance of Comm. Mitchell Jarvies – Chairperson - present, Carlos Garcia - Vice Chair – absent and Joseph Baroz – Vice Chair – present, Nathan Ruybal - Clerk and Recorder, Connie Ricci – HR Manager, Tressesa Martinez, County Administrator - Nick Sarmiento – County Attorney - present

**2) CALL TO ORDER**

October 13<sup>th</sup>, 2024, a regular monthly meeting of the Conejos County Board of County Commissioners was called to order at 9:00 am beginning with the pledge of allegiance led by Comm. Jarvies and a prayer led by Comm. Jarvies.

**3) AGENDA ADDITIONS/APPROVAL**

The agenda was reviewed, a motion was made by Comm. Garcia to approve the agenda as presented. Second by Comm. Baroz, the MOTION CARRIED 3-0.

**4) APPROVAL OF MINUTES**

No Minutes to Approve.

**5) PUBLIC COMMENT**

Mr. Larry Zaragoza, Town Manager for the La Jara, starts by thanking Donnie and all the Road and Bridge workers for working with the Town of Lara on a few different projects, next Mr. Zaragoza thanks the Sheriff and his deputies. Mr. Zaragoza asks the BOCC for a letter of support regarding the upgrading of the town water system, the grant will be submitted to the Bureau of water reclamation.

**6) ADMINISTRATORS' CORRESPONDENCE**

Tressesa discusses the need to designate a Commissioner to the Legislative Committee, The BOCC decides to designate Comm. Jarvies as primary person and Comm. Baroz as secondary.

**7) SMALL BUSINESS DEVELOPMENT CENTER – SONIA PEREZ**

Mrs. Perez presented to the BOCC the SBDC for the San Luis Valley Area which is now housed at the School of Business at Adams State University. Mrs. Perez requests that the BOCC help fund the SBDC. The SBDC assists citizens in the SLV with developing a business plan to open a small business, this resource is free to all who participate. The BOCC will discuss how much the County will give to the program.

**8) FIRE MITIGATION PRESENTATION – ASHLEY VALDEZ**

Ashley from Excel presents to the BOCC how Excel deals with Wildfire hazards, no decisions were made. The BOCC thanks Ashley for providing this information to the BOCC.

**9) ROAD AND BRIDGE DISCUSSION – DONNIE MARTINEZ**

Donnie presents to the BOCC that the Town of Romeo is requesting material for the roads inside the municipality, Donnie states that he needs a scope of work before he can start any work for the town, the BOCC states any municipality requesting help from the County needs to come in front of the BOCC to make a formal request before Road and Bridge can begin any work. Donnie discusses that the town of Manassa will require pavement on the road in front of the Elementary School. Donnie discusses that the fuel tank at the Jail is up and running, and the work to County Road H Bridge has been completed. Road and Bridge has been grading roads throughout the County.

**10) PT REPORT – MACK CROWTHER**

Mack presents the third quarter Public Trustee quarterly report of revenue, a motion was made by Comm. Baroz to approve the PT and 3<sup>rd</sup> quarter report as presented. Second by Comm. Garcia, the MOTION CARRIED 3-0. Mack reports that Kathy has completed balancing month end, he has also submitted to the Valley Courier the advertisement for the unpaid property tax October 12, 2024. Mack will have their annual Tax Sale on the 14<sup>th</sup> of November.

**11) HOUSING OPPURTUNITY DISCUSSION – ANTHONY MOLITOR**

Mr. Molitor represents several companies in Conejos County that are looking for housing for their employees and prospective employees. His organization gives the opportunity to set up temporary housing for the local companies to provide housing for their employees. The BOCC would like to align with his organization to establish affordable housing.

**12) EXECUTIVE SESSION**

Motion to enter Executive Session 24-6-402 Sub Section B Conference with an Attorney to Discuss Legal Counsel regarding the Courthouse fire and repair, it is now 11:00 am.

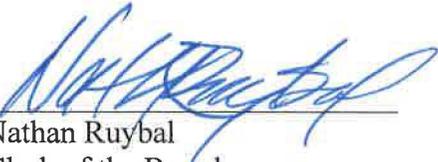
Comm. Baroz first motion  
Comm. Garcia second motion  
Motion Carries 3-0

Comm. Jarvies - Let the record reflect that we are coming out of Executive Session conference with an Attorney, no decisions were made, and it is 11:22 am.

Attorney Sarmiento – It is the opinion of the County Attorney that the discussion had an Executive Session constitute Attorney and Client privilege and therefore no record was kept.

Meeting Adjourned 11:30 am

ATTEST:

  
Nathan Ruybal  
Clerk of the Board

  
Mitchell Jarvies  
Chair of BOCC