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Minutes of the Board of County Commissioners Regular Meeting held on October 19th, 2023, at 9:00 am in the Commissioners Board Room, 6693 County Road 13, Conejos, CO 81129

Comm. Jarvies called the meeting to order at 9:00 am

Mitchell Jarvies – Chairperson – Present

Carlos Garcia - Vice Chair – Present

Joseph Baroz – Vice Chair – Present

Present: Tressesa Martinez-County Administrator --- Nathan Ruybal-Clerk and Recorder – Connie Ricci – HR Manager - Nick Sarmiento – County Attorney

Not Present: NONE

Pledge of Allegiance: Comm. Jarvies led everyone on the Pledge of Allegiance.

Opening Prayer: Comm. Jarvies gave the opening prayer.

Approval of Agenda:

- Remove October 5th Minutes from the Agenda.
 - Comm. Garcia makes motion to approve agenda as amended.
 - Comm. Baroz seconded that motion.
 - Motion carried 3-0

Approval of Minutes:

- September 7th Regular Meeting.
 - Amendment made to state that business of 50 or more qualify for program.
 - Comm. Baroz makes a motion to approve minutes as amended.
 - Comm. Garcia seconded that motion.
 - Motion carried 3-0
- September 20th Special Meeting
 - Comm. Garcia makes motion to approve as presented.
 - Comm. Baroz seconded that motion.
 - Motion Carries 3-0
- September 21st Regular Meeting
 - Comm. Baroz makes motion to approve as presented.
 - Comm. Garcia seconded that motion.
 - Motion Carries 3-0

Public Comment:

- NO PUBLIC COMMENT

Administrative Correspondence – Tressesa Martinez:

- 2024 Preliminary Budget presented by Tressesa to the BOCC.
- BOCC have no issue with the preliminary budget.
- IGA 10 County Coalition Agreement.
 - BOCC agree to table discussion and decision until next meeting.
- Discussion to rescind resolution C-33-23 and adopt resolution #39
 - Comm. Garcia makes motion to rescind resolution #33
 - Comm. Baroz seconded that motion.
 - Motion Carries 3-0

 - Comm. Baroz makes motion to adopt resolution #39
 - Comm. Garcia seconded that motion.
 - Motion Carries 3-0
- BOCC agrees to officially oppose Proposition HH on the 2023 Coordinated Election.
 - Comm. Baroz makes motion to approve official opposition of proposition HH.
 - Comm. Garcia seconded that motion.
 - Motion Carries 3-0
 - Resolution #40
- Tyler payroll discussion and approval
 - Motion made that when transition of Tyler payroll system that employees be made whole without withholding any payroll checks to enter arrears.
 - Comm. Garcia makes first motion.
 - Comm. Baroz makes second motion.
 - Motion Carries 3-0

DSS Report – Nick Barela:

- Video presentation of Southwest Conservation Corp regarding the Youth Summer Programs.
 - Pamela runs the youth groups for the Southwest Conservation Corp.
 - Six youths per groups.
 - 2 groups.
 - Monday through Thursday groups would work on trails and Fridays would be reserved for education.
 - Trails that were worked by youth groups.
 - Bear Lake Trail
 - Archuleta Trail
 - Silver Lake Trail
 - Pamela asks that the BOCC consider funding the program for 2024.
- Program Expenditures Approval
 - Nick Barela asks for approval of \$476,921.50 for this month's Expenditures.
 - Comm. Garcia makes motion to approve as presented.
 - Comm. Baroz seconded that motion.
 - Motion Carries 3-0

- A/P Approval
 - Nick Barela asks for approval of \$33,655.12 for this month's Accounts Payable.
 - Comm. Baroz makes motion to approve as presented.
 - Comm. Garcia seconded that motion.
 - Motion Carries 3-0
- Case Load Report

CONEJOS COUNTY DEPARTMENT OF SOCIAL SERVICES

ONGOING WORKLOAD SUMMARY REPORT

	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23
APS		9		9			9	10	5	
Child Care	40	40	40	41	41	44	42	42	42	41
Child Support	412	413	414	408	402	393	389	387	388	386
Child Welfare		7		6			6	7	8	
Adult Financial	103	106	108	110	104	104	101	100	100	101
Colorado Works	34	37	39	39	36	37	39	39	37	34
Food Stamps/Food Assistance	847	863	873	878	873	854	881	850	849	873
Medical Assistance	1983	1986	1991	2004	1990	1949	1901	1833	1776	1764

- Conejos County DSS was successful in meeting FY 22-23 HCPF incentives. Estimated Amount Earned= \$22,446.17
- CBMS Computer Refresh - CBMS Supplemental Computer Refresh Allocation. Conejos County will receive \$6494 to update computers for our eligibility workers.

Road and Bridge Report – Donnie Martinez:

- County Road 11 Bridge is complete.
- County Road 28 bridge is currently being worked on by Robins Construction.
- County Road V Bridge has been approved by DOT after repairs were done.
- County Road X.5 Bridge will be repaired in the Spring 2024.
- Pothole and Crack repair will start in October.
- Pothole truck is in use and assisting in the pothole repairs.
- Donnie working on Pavement pricing.
- Donnie has been trouble shooting issues with Jail pump station for sewage.
 - Many of the issues that Donnie faced have been fixed and has been operating normally.
 - Donnie would like to create a drainage field as an emergency tactic.

Ambulance Report – Ernest Abeyta:

- Monthly revenue \$29,109.39
- YTD revenue \$355,186.01
- EMS Supplemental income \$58,494.14
- 109 Calls for the month.
- YTD calls 979.
- Showers at Ambulance base are complete.
- New Ambulance purchase through half match NTS Grant.
- Fun with 911 was very successful.
- Ernest was able to purchase new tablets for Ambulance.
- Keystone EMS training – Ernest and up to six EMS personal to attend conference.
- Ernest discusses the repairs needed to one of his Ambulances.

Public Health Report – Denise Jiron:

- P/T PCP position open.
- Veronica Fringer helped with Inoculations for Flu Vaccines.
- Town of La Jara has water shut off which effects the Public Health building, water will be turned on soon.
- PCP Program number
 - September 2023
 - Clients: 55
 - Hour worked: 7,103.
 - Employing 28 Providers
 - Continue to have a vacancy for Assistant Supervisor.
 - PCP staff are required to get flu vaccine or sign a waiver and comply with masking / illness screening. This is not new and has been a requirement for this program.
 - There have not been any client incidents this reporting period; all program reporting requirements are to update.
- Food Commodities program numbers.
 - Participation during the month of September 2023:
 - 424 Individuals total participation.
 - Home deliveries to the homebound 2 days monthly; 48 people.
 - 290 Households (including TFAP).
 - Curbside delivery continues 2 (T/Th) days weekly.

Board of Health Report – Denise Jiron:

**INTRODUCING
THE 2023 NATIONAL
RED RIBBON WEEK® THEME**



RED RIBBON WEEK® OCT. 23-31 - WWW.REDRIBBON.ORG

Red Ribbon Week is back and ready to make a positive impact on the lives of children. Taking place from October 23rd to 31st, this year's theme, "*Be Kind to Your Mind. Live Drug-Free,*" emphasizes the importance of mental well-being and drug prevention for the younger generation.

Why is it called red ribbon week?

In response to the murder of DEA Agent Enrique Camarena, angered parents and youth in communities across the country began wearing Red Ribbons as a symbol of their commitment to raise awareness of the killing and destruction cause by drugs in America. In 1988, NFP sponsored the first National Red Ribbon Celebration.

All Schools in Conejos County were provided with materials to distribute to students encouraging them to be Tobacco and drug free. Items distributed were specific to age group; K-12th.



We are currently hosting FLU Clinics for County Employees and Schools. We are also taking individual appointments at our office. Please call us at 719-274-4307 to schedule yours today.

COVID 19 Status:

Conejos County COVID-19 Community level has changed from low to medium. We then sent communications out to LTCF, correctional facilities, schools and childcares to inform them; with lots of links to CDC guidance.

As of 10/18/2023 we have 7 active cases.

OEM Report – Rodney King:



**Conejos County Office of Emergency Management
CC BOCC Report for Oct 19, 2023**

1. San Luis Valley Local Emergency Planning Committee (LEPC)

I have been working on Emergency Plans for our Tier II Chemical Plants, after completing the CAMEO course in June. These Plans will be discussed and presented at the next SLV LEPC meeting in November.

2. Conejos County EPA Listening Session Tuesday September 27

This meeting was held at the Commissioners Board Room at 5:00 on September 27th, 2023. We discussed various concerns on Environmental Issues including Health, Environmental Justice and Equity. We will follow up with more information including grant funding for selected issues. I anticipate future meetings with Brent Campbell, Environmental Protection Specialist for Region 8 – U.S. Environmental Protection Agency.

3. Crisis Track account is Operational for Conejos County

Crisis Track is Disaster Management Software that The State of Colorado has adopted for all the Counties and Tribes in Colorado. It will help identify Disaster Costs and complete FEMA paperwork for faster disaster assistance in the event of a large-scale disaster in Colorado. The Conejos Team is designated as me as Lead, Naomi, Thomas, Linda and Connie. There are 3 training videos for us to watch and then an in-person meeting on November 8th.

4. Special Project Grant from the Division of Homeland Security and Emergency Management

I have applied for a Regional Grant from funds at the DHSEM – Emergency Management Planning Grant. We were awarded a little over \$10,000. We will provide a 50% match from our SLV R EOC funds. \$10,255.83 (reimbursement - \$5,127.93). There will be some differences in the total cost because of current charges of items ordered some a little less and others more + shipping and handling charges. I anticipate the total to be around \$10,350.

This grant is for some needed equipment to be used in the event of a large-scale disaster and will provide more resources for our mobile Emergency Operation Center.

5. The EMPG (Emergency Management Performance Grant) that funds 50% of our Office of Emergency Management is now open to start filling out the required forms that will be due on January 12, 2024. I am anticipating receiving reimbursement funds for 2024 of \$41,280. (1/2 of my proposed budget of \$82,560).

Thank You for the Opportunity to Serve the Citizens of Conejos County, as Your Emergency Manager. Rodney King

Land Use Report – Linda DeHerrera:

- BOCC and Linda discuss the need to act allowing Linda to remain the Department of Revenue County designee for County Sales Tax Info.
- Motion to allow Linda DeHerrera to remain the Department of Revenue’s County sales tax information designee for 2024.
 - Comm. Baroz makes first motion.
 - Comm. Garcia seconds that motion.
 - Motion Carries 3-0
- Sheriff Crowther gave an older patrol car a 2008 Dodge Durango to the Land Use Department for use of the office out in the field.
- Planning commission and Linda would like to have a public hearing regarding minor subdivisions moratorium extension.

Motion to enter Executive Session 24-6-402 Sub Section B Conference with an Attorney to Discuss Parcel # 572124100900, the Conejos County Road and Bridge Shop location regarding an Excel Easement.

Comm. Garcia first motion
Comm. Baroz second motion
Motion Carries 3-0


Comm. Jarvies - Let the record reflect that we are coming out of Executive Session conference with an Attorney, no decisions were made, and it is 10:45 am.


Attorney Sarmiento – It is the opinion of the County Attorney that the discussion had an Executive Session constitute Attorney and Client privilege and therefore no record was kept.

11:11 am return from executive session

Meeting Adjourned at 11:13 am

ATTEST:


Nathan Ruybal
Clerk of the Board


Mitchell Jarvies
Chair of BOCC